**NORTHWESTERN UNIVERSITY IN QATAR**

*Office Use Only*

Barcode #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Staff initials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(NU-Q) FAMILY BORROWER**

**REGISTRATION FORM**

*Please print all information except signature*

**Family name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**First name/s: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Northwestern Faculty/Staff member name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Qatar ID Card Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Expiry Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mobile number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Family borrower terms of use:**

1. Members must be 15 years of age or older.
2. You may borrow up to 10 books, 10 videos and 10 journal back issues for a loan period of 10 days.
3. Loans may be renewed once online, by phone or in person if no-one else has reserved the item or the item is not overdue.
4. If you do not return books by the due date, your privileges will be blocked. If you continually return overdue items, you will permanently lose your borrowing privileges and be banned from using the library.
5. You may not borrow reference books or other materials that are for use in the library only.
6. You may not access reserve items which are for student use only.
7. Walk-in access to our library databases for non-profit/educational use is available.
8. Your NU-Q borrowing card + photo ID must be presented whenever you wish to borrow items from the library.
9. Inter-library loans are available to family borrowers.
10. The NU-Q Library has the right to modify or terminate this agreement at any time.

**Your responsibilities:**

1. I will regularly check my email for NU-Q Library notices.
2. I will return my items on or before the due date.
3. I realize that items I borrow may be recalled by the Library earlier than my normal loan period/s and that I will be expected to return the item/s by the modified due by date.
4. I assume full responsibility for my NU-Q library card.
5. I will pay all fines for overdue materials charged on my card.
6. I will pay all fees assessed for damaged or lost items on my card.
7. I will report to the library any change of name, address, telephone number, or email address.
8. I will notify the library immediately if my card is lost or stolen.

I have read the above conditions and agree to comply with these conditions.

**Borrower’s signature: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Northwestern University in Qatar

<http://www.library.northwestern.edu/qatar/>

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Email: qatarlib@northwestern.edu